

NOTE OF NEIGHBOURHOOD PLAN WORKING PARTY MEETING

On Thursday 3 May 2018 at Thatched Cottage

Present: Charles Oxley, Violet Highton, Janet Trewin, Trish Mallet, Mary Dowson, Mary Manning and Richard Hoggett

Unable to attend: Don Crossman, Robert St John Cooper and Mandy Hartley.

Agenda

To review the Open Day held in the Village Hall on Saturday 28 April 2018 (the anniversary of the launch) and consider the feedback and next steps.

Open Day

About 85 people had attended and there had been a steady stream of visitors throughout the day – 10.00 to 4.00pm. The posters had provided an opportunity for further discussion and comment from visitors and in the main this had been positive. Two issues emerged as key priorities for the village: housing and traffic.

Following discussion, it was agreed that (a) greater clarity was needed about the role of the Neighbourhood Plan in relation to housing and development, and (b) a study of traffic movements in the village, parking problems and difficulties for pedestrians should be undertaken this summer. See also below

It was agreed that there should be an article in the next edition of Parish News. **Action: MEM**

It was also agreed that the display boards should go on show for longer in a central village venue, if possible. St Martin's Church would be ideal if that was acceptable to the PCC. **Action: CO**

Further publicity was considered and it was decided that, subject to the organisers' consent, it would be useful to have a stall at the summer fete. **Action: Mary D.**

Post meeting note: Thank you notes had been sent out to all the volunteers who served refreshments during the day.

Heritage and landscape assessments

Rik reported on his work to date and set out his agenda for the summer months with a focus on public engagement. As follows:

- A heritage workshop (not focus group) including a village walk
- A visit to the Norfolk Record Office
- Work on village 'views' – to be launched in the June edition of Parish News
- The production of an 'architectural style guide' and photo collection

The problem of local flooding had been raised during the Open Day. Rik offered to seek the advice of Andrew Bingham.

Action: RH

Ecology/Biodiversity

Working party views were divided on the necessity of undertaking such a study. It was relevant to the NP area but it was not clear if this would be supported by Locality funding. Agreed that Charles would contact Breckland Council for guidance. **Action: CO.**

Traffic and Parking

In order to carry out a village survey the team would need to recruit volunteers. Agreed that volunteers would be sought through publicity in Parish News. But personal approaches would also be necessary and it was agreed that a lead organiser should be found to direct the project.

Action: Trish

Next grant application

The next round of Locality funding is now open and the working party agreed that a further grant should be applied for:

- Public engagement exercise in the village relating to heritage and landscape
- A village public meeting at the end of the year to consider a draft consultation plan
- Printing costs in support of the public meeting
- Funding for Town Planning consultant to draft the Plan
- Biodiversity assessment
- Funds to support traffic surveys and the cost of a professional consultant to interpret the findings
- Budget of c£50 for sundries

MEM 6 May 2018