

Old Buckenham Parish Council

Draft MINUTES OF THE MEETING of Old Buckenham Parish Council held on Wednesday 16th November 2016 at 7.45pm in the Church Rooms, Old Buckenham

Present: Councillors A Joel (Chairman & BDC), T Cracknell, G Hart, S Hornbrook, T Johnson, C Marshall and A Nicholls

In Attendance: Mrs H A Clutten (Clerk)

Members of the Public: 6

Absent (without apologies): Councillors S Milner and B Devlin

ACTION BY:

16/99 To Consider Accepting Apologies:

Council RESOLVED to accept apologies from Councillors Kemp and Boggia for reasons known to it.

16/100 To Suspend Standing Orders 3u and 3u1:

Council RESOLVED to suspend Standing Orders 3u and 3u1; this enabled the Council to utilise the Local Government Act 1972, Schedule 12, paragraphs 12 and 28 which stipulates that the quorum of a Parish Council is one third of its members.

16/101 To Record Declarations of Interests not already recorded in the current Members' Register of Interests:

None declared.

16/102 Public Participation relating to agenda items only including attendance by John Fernihough and Sarah Dye:

The latest position is that the Green Rights Proprietors are unanimously offering to enter into a five year agreement with the Parish Council for the maintenance of the Green; this is likely to involve both parties obtaining legal advice. The agreement would include most items of maintenance but it is not likely to be acceptable to remove trees, erect buildings or provide a car park. An agreement on the lines of the Play Area Agreement is envisaged by the Green Rights Proprietors and preferably simple.

Members of the public were delighted to hear that things seem to be moving forward for the Green.

A member of the public wanted to know if the traffic survey would include the traffic at the existing Chapel Road School; this was not thought appropriate as the County Council has already given an indication of what the traffic movements at the new school site were likely to be in the Travel Plan.

Safely crossing the road to any of the schools in the village is still the prime objective for the village; people are being put off crossing the road on foot because of the dangers; an accident waiting to happen is how it is often described.

It was reported that it had been found that the site where the 30mph sign was to be moved to, was in the middle of a hedge; the location is now being reconsidered.

A query had been raised by the winner of the Village Survey prize; it was confirmed by the Chair that the prize had been advertised as being a voucher to cover a meal for 2 up to £150.

16/103 **Council RESOLVED to take item 6.on the Agenda next.**

16/104 The Green:

(a) To consider the report from John Fernihough and Sarah Dye:

John Fernihough and Sarah Dye were thanked for coming to tonight's meeting and the previous one.

(b) To consider agreeing to enter into negotiations with the Green Rights Proprietors to take over the future maintenance of the Old Buckenham Green.

Council RESOLVED to enter into negotiations with the Green Rights Proprietors so as to consider whether or not it should take on the future management of the Green.

Clerk

It was agreed that should an agreement be subsequently entered into by the Parish Council then a Working Party or Committee would be set up; meanwhile the Parish Council authorised the Chair and the Clerk to look into this matter on its behalf and to obtain legal advice from Norfolk ALC.

John Fernihough and Sarah Dye are to compile some terms for the agreement which they hope to be able to bring to the January 2017 Parish Council Meeting.

JF & SD

It was wondered if any grants might be available from the Rural Development Fund.

(c) To agree to vire the Contingency Budget of £2,000 for 2016/17 to start a reserve for the Green negotiations and other possible Green expenditure.

Council RESOLVED to vire the Contingency Budget of £2,000 for 2016/17 to a Reserve earmarked for the Green.

Clerk

16/105 To Consider Planning Applications:

(a) The siting of temporary office space at Old Buckenham Airfield:

Council agreed to support this application.

Clerk

16/106 The Parish Council Budget 2017/18:

(a) To agree the Precept Grants for 2017/18:

The Precept Working Party had considered the grant application forms; Councillor Cracknell, Chair of the Working Party, gave details of the Working Party's suggestions to the Councillors present.

After due consideration and discussion **Council RESOLVED** to award the following Precept Grants in 2017/18 which adds £180.60 to the budget amount:

Clerk

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| Buckenham Pre School | £120.60 | Empathy dolls |
| OB Village Hall Fete | £250.00 | Entertainer's fee |
| Monday Mardle | £100.00 | Refreshments and outings |
| Almshouses' Charity | £200.00 | Contribution to expenses |
| OB Village Hall | £250.00 | CCTV |
| All Saints Church | £1,500.00 | Roof alarm |
| NB Football Club | £640.00 | Mobile lights |
| Age Concern, Norfolk | £120.00 | Contribution to advice line |
| Total | £3,180.60 | |

There was a proposal from the Working Party that the PCC should not be given any further Precept Grants for 4 years as it had had several awards in the last few years but Council agreed that each application should be decided on its merits.

Councillor Johnson left the meeting.

(b) To consider any new items of expenditure for the 2017/18 Budget:

Councillor Cracknell was in favour of setting aside money to employ a handy man to do odd jobs for the Parish Council; the Village Hall Committee had recently appointed one and he wondered if the Parish Council could use him too. Councillor Hart said he had offered to do jobs for the Parish Council free of charge for 8 hours per month.

Council agreed that the item in the budget entitled 'Contingency Fund' should be renamed 'Contingency Fund for Village Maintenance'. **Clerk**

Councillor Cracknell left the meeting.

Council RESOLVED to add £2,500 to the budget for the purchase and installation of a defibrillator. **Clerk**

(c) To consider any other amendments to the 2017/18 budget figures

Council RESOLVED to add £808.25 to the budget for Neighbourhood Plan Reserves to bring the total reserve up to £1,000 again. **Clerk**

Council RESOLVED not to increase any other earmarked reserves for 2017/18. **Clerk**

Council RESOLVED to add £2,000 to the budget to add to the Green Reserve it had created this evening. **Clerk**

(d) Agreement of the Precept for 2017/18

Taking the above alterations into account **Council RESOLVED** to request a Precept of £21,400 for 2017/18 which represents an annual Council Tax increase, on average, of £3 per property compared to the current financial year. **Clerk**

16/107 **New Buckenham Neighbourhood Plan – to consider a request from New Buckenham Neighbourhood Plan Working Party to include the area around the Castle in its Neighbourhood Plan area:**

Council RESOLVED that the New Buckenham Neighbourhood Plan Working Party could include the area in Old Buckenham around the Castle in its Neighbourhood Plan Map. **Clerk**

It was hoped that this would not lead to a future request to formally move the area into New Buckenham Parish.

16/108 **To consider agreeing to carry out a traffic survey before the meeting with George Freeman MP; a suggested budget of £600 to be agreed and drawn from the road safety crossing money returned by Norfolk County Council:**

Council RESOLVED to proceed with commissioning a traffic survey with a budget of £600 to be drawn from the road safety crossing money returned by Norfolk County Council.

16/109 **To confirm the date of the next Parish Council Meeting as 1st December 2016, meeting to be held in the Church Rooms, Old Buckenham at 7.30pm:**

Confirmed

16/110 There being no further business the meeting closed at 9.15pm.

Signed by 1st December 2016